



Employer Information

How to calculate a worker's service days

Who is an eligible worker

An eligible worker under the scheme:

- is employed to carry-out construction work in the Northern Territory;
- is employed full-time, part-time, as a casual or as an apprentice;
- works in the private sector, i.e. not for the government;
- is not working in an administrative, clerical, managerial or professional capacity.

What is construction work?

- For the purpose of this scheme, the construction work includes commercial, domestic, industrial and civil construction work.
- Construction work covers workers performing repair, maintenance, extension and demolition work.

Qualifying service

- A worker is entitled to be credited with one day of service if the worker carried out at least 6 hours of construction work during any work shift.
- If you employ a worker on a rotating roster please refer to the "**Calculation of service days for workers employed on a FIFO / Rotating roster.**" for service days calculation.
- A day of service also includes a public holiday or a day of paid absence for the worker (other than a day that is part of a long service leave).
- Service days can only be reported for work completed in the NT. Any work completed outside the NT should be reported to the relevant Interstate LSL scheme.
- A registered worker is entitled to be credited with a maximum of 6 days of qualifying service per week and accrue a maximum of 220 service days per financial year.

Subcontractors

Employers do not report on subcontractors working under their own ABN. Labour only subcontractors should contact the NT Build office for further details on registration and reporting service days.

Service days

The maximum days of service for the Return periods are outlined below.

- A worker who works 5 days a week should be credited with 130 days for the January to June period.
- A worker who works 6 days a week should be credited with 158 days for the July to December period.

Service days table

Return Period	5 day week	6 day week
Jan to June	130	156
July to Dec	131	158
Total qualifying service recognised	220	220

Other Days vs Inpex Days - What's the difference?

Changes made to the *Construction Industry Long Service Leave and Benefits Act* affecting major construction projects (valued at more than \$1 billion) has made it necessary for employers to indicate actual number of days worked on each major project.

If you have or have had any employed workers on an **Inpex / Ichthys** site, please allocate those service days in the "Inpex Days" column. All other days on any other site should be reported in the "Other Days" column.

Maximum combined days cannot exceed either 158 or 156 service days depending on the Return period. See "**Service days table**" for more details.

Calculation of service days for workers employed on a FIFO / Rotating roster.

In circumstances where workers are employed on a Fly In Fly Out / Rotating roster basis. An average number of days worked over the Return period should be used to calculate the workers service days.

An average number of working days can be calculated using the following formula below:

$$\text{Total number of hours worked in return period} \div 8 \text{ (standard working day)} = \text{service days for return period}$$

* Final service days to be rounded to the nearest whole number.